

Job Announcement Senior Policy Fellow

Organization Description

Connecticut Voices for Children is a research and policy organization that works at the state and federal levels to advance strategic public investment and wise public policies to benefit Connecticut's children, youth, and families. We believe that when all children have an opportunity to achieve their full potential, our entire state benefits. We promote policy solutions to reduce income and race inequality, advance healthy child development, ensure high quality educational opportunity, and support stable families across the state.

Position Summary

Connecticut Voices for Children seeks an experienced professional with excellent research, writing, quantitative, and analytical skills; outstanding interpersonal and leadership skills; a keen understanding of the policy-making process; the ability to communicate effectively with a wide variety of audiences; the ability to work independently and in teams, and to manage and mentor junior staff; a commitment to data-driven, research-based, independent, open-minded, and objective analysis; interest and/or experience in child welfare, juvenile justice, early childhood, health, and/or two-generation strategies; and a passion to ensure that all children have an equal chance to succeed in life.

Major Responsibilities

- Work with senior policy team to set research and advocacy priorities
- Conduct quantitative and qualitative policy-related research
- Prepare policy reports, briefs, fact sheets, presentations, memos, and other content
- Present policy and research information to a variety of audiences, including policymakers, health and human service providers, advocacy organizations, and news media
- Analyze, testify on, and advocate for or against state legislative and budget proposals
- Offer technical assistance and legislative and administrative recommendations to policymakers
- Manage relationships with, and represent Connecticut Voices for Children, in local, state, and national coalitions and partnerships
- Manage, evaluate, and mentor Associate Policy Fellows
- Identify funding opportunities, work with foundation program officers, and write grant proposals and reports

Qualifications

- Graduate degree in public policy, public administration, sociology, law, or related field (Ph.D. or J.D. **strongly** preferred)
- 5 or more years in policy-related research and advocacy; 2 or more years supervisory experience
- Quantitative data analysis skills using spreadsheets (Excel), statistical analysis software (SPSS, R, etc.), geographic information systems (ArcGIS, QGIS, etc.), and interactive data visualization (Tableau Public, Google Fusion Tables)
- Familiarity with state legislative process, and state and federal data sources
- Excellent written and verbal communications skills, including ability to communicate complex information to non-expert audiences

- Ability to work on multiple tasks in a time-sensitive manner, and to work both independently and collaboratively
- Commitment to credible and independent analysis, and attention to detail and accuracy
- Ability to think strategically, identify opportunities to advance organizational mission, and develop public policy options
- Demonstrated commitment to the mission of Connecticut Voices for Children

Compensation: Salary commensurate with experience. Excellent benefit package. Generous vacation and holiday schedules.

To Apply: Submit cover letter and resume or curriculum vitae, transcripts from undergraduate and graduate programs (unofficial transcripts permitted), a writing sample of 5-10 pages, and four references to seniorfellow@ctvoices.org. Please include Senior Policy Fellow in the subject line.

Deadline: February 29, 2016. No phone inquiries please.

Connecticut Voices for Children is an equal opportunity employer, and as such, takes affirmative action to insure that discrimination does not occur on the basis of race, creed, color, age, sex, national origin, marital status, sexual orientation, religious or political affiliation, disability, or any other classification considered discriminatory under applicable law.